

**HALTON WITH AUGHTON PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING****Wednesday 14th December 2022 7:15pm @ The Centre, Halton****Chair:** Cllr Slinger**Present:** Cllr Coates, Cllr Turner, Cllr Lamb, Cllr Sewell**Clerk:** Luke Mills**22/12/139 To receive apologies for absence and to approve the reasons given**

Cllr Buntin

22/12/140 To consider and approve the minutes of the meeting held on 9th November 2022**It was resolved:** that the minutes be accepted as a true record and to be signed by the Chair.**22/12/141 To receive declarations of interests and dispensations**

None.

22/12/142 Suspension of Standing Orders

None

22/12/143 To consider and approve reports:**a) District Councillor Report**

Nothing to report.

b) Open Spaces, allotments & burial ground**Open Spaces**Completed/In Progress

- Football shelter refurbishment progressing
- New car park markers ready to be purchased
- The new alarm system for the stores will be fitted on 16th Dec

Planned

- Replacement safety chippings for the nest swing area will need to be ordered in Jan/Feb.
- Repairing the boardwalk (no progress)

Hours

- 126 hrs (excl. of holidays).

Open Spaces

- Final round of Jubilee trees planted on 27th Nov.
- Tree carving – one carver visited, but felt the job was too big; two other carvers have responded who will hopefully visit after Christmas.
- **Action:** Seek recommendations and advice from the carvers when they visit, e.g., longevity, care, costs.
- **Action:** Mention jubilee tree planting in the Prattle.

Burial Ground

- Nothing to report

Allotments

- **It was resolved:** that the condition of plot 8b & 11a will be reviewed at end of March; Clerk to inform the tenants.
- **It was resolved:** to confirm the termination of plot 7a.

c) HCA

- Just received grant £500 from County Council for the “Warm Space” venue which will help pay for some of the heating, board games and general costs.

- About 50 families visited Santa and the Centre, raising approximately £500.

d) Finance Report

Budget	PAYMENTS	Actual	Forecast Remaining	Budget	RECEIPTS	Actual	Forecast Remaining
7,280	Salary - Clerk	5,440	1,840	42,937	Precept	42,937	-
12,480	Salary - Groundstaff	10,288	2,192	1,020	Allotments	90	930
5,267	Public Works Loan	-	-	160	Rent	150	-
6,400	Grass Cutting	6,549	-	1,300	Burial Ground	745	555
150	Hedge Cutting	-	150	20	Bank Interest	96	-
540	Pest control	1,046	-	-	Damage	-	-
450	Play Inspection	520	-	-	General	2,794	-
4,600	Repairs & Renewals	2,257	2,343	-	Grants	-	-
380	Pitch Feed	375	-	-	Donations	4,194	-
1,000	Tree Works	4,300	-	-	VAT	3,699	771
450	Audit	408	-				
72	Bank Charges	36	36	45,437	TOTAL	54,705	2,256
200	Clerks Expenses	318	60				
950	HCA	151	150		CASHBOOK BALANCES	ACTUAL	<i>Forecast</i>
2,448	Insurance	1,962	-		Gross Receipts	£70,459	72,716
655	Subs	659	-		Gross Payments	£44,112	46,730
400	Training	-	400		CASHBOOK BALANCE	£26,347.42	£25,985.47
65	Water	73	24				
130	Website	70	60		BANK BALANCES (30/11/22)		
20	S137	20	-		Current a/c	97.19	
43,937	BUDGET TOTAL	34,473.05	7,255		Deposit a/c	28,875.24	
					BANK BALANCE	£28,972.43	
-	Assets	2,335	-				
-	Misc services	4,192	1,009		FUND BALANCES		
76	B4RN	-	-		General A/C	£5,808	
882	Emergency Response & Flood Gra	-	882		Village Improvement A/C	£17,509	
	VAT claimed	2,340			MUGA Sink Fund A/C	£3,000	
	VAT to be claimed	771			FUND TOTAL	£26,316.60	
44,895	GROSS TOTAL	44,112	46,730				

It was resolved: to accept the Finance Report to 14th December 2022

e) Planning

New Applications (Awaiting Decision)

- [22/01414/FUL](#) | Change of use from workshop to 3 bed holiday let, including the erection of a first floor extension and single storey extension, erection of sunken games room with green roof to provide garden/amenity space with balustrade, installation of timber cladding, new windows and doors, and juliet balcony to the south elevation
 - Lune Garth The Hermitage Estate Low Road Halton Lancashire
- [22/01427/EIR](#) | Change of use from workshop to 3 bed holiday let, including the erection of a first floor extension and single storey extension, erection of sunken games room with green roof to provide garden/amenity space with balustrade, installation of timber cladding, new windows and doors, and juliet balcony to the south elevation
 - Lune Garth The Hermitage Estate Low Road Halton Lancashire
- [22/0221/TPO](#) | Trees on fence line (G1) - Crown reduce and thin by a maximum of 20%
 - 22 Foundry Close Halton Lancaster Lancashire LA2 6FE
- [22/0220/TPO](#) | T1 (Ash) - Pollard
 - St Wilfrids Hall Foundry Lane Halton Lancaster Lancashire LA2 6LT
- [22/0216/TCA](#) | Conifers (T1, T2, T5, T6) and Willow (T7) - Fell Conifers (T3, T4) - Reduce in height (max. 1/3) and trim
 - Hazelwood High Road Halton Lancaster Lancashire LA2 6QD

- [22/00167/DIS](#) | Discharge of condition 4 on approved application 18/01422/FUL
 - Land To The Rear Of Pointer Grove And Adjacent To High Road Halton Lancashire
- [22/00166/DIS](#) | Discharge of condition 6 and 17 on approved application 18/01422/FUL
 - Land To The Rear Of Pointer Grove And Adjacent To High Road Halton Lancashire
- [22/00157/DIS](#) | Discharge of condition 5 on approved application 18/01422/FUL
 - Land To The Rear Of Pointer Grove And Adjacent To High Road Halton Lancashire
- [22/00990/FUL](#) | Erection of single storey side extension
 - Whitegates Halton Road Halton Lancaster Lancashire LA2 6BN

Permitted

- [22/01286/FUL](#) | Erection of a single storey side extension and construction of a raised decking area to the rear elevation and raised rear flat roof
 - 27 Arrow Lane Halton Lancaster Lancashire LA2 6QP
- [22/01338/FUL](#) | Erection of a single storey rear extension
 - 51 Foundry Close Halton Lancaster Lancashire LA2 6FE
- [22/0182/TPO](#) | Sycamore - Remove dead stem; Ash x 4 - Fell
 - Manor House Low Road Halton Lancaster Lancashire LA2 6NB
- 22/0204/TPO | Oak T1 - Cut back two branches growing over driveway towards house and remove dead branches. Sycamore T2 - Cut back several small branches growing over driveway and towards house, max diameter 50 to 65 mm.
 - Riverside Cottage Low Road Halton Lancaster Lancashire LA2 9HU

A letter has been sent to planning relating to 22/0221/TPO querying the ownership of the trees.

22/12/144 To consider planning application 22/01414/FUL on The Hermitage Estate

It was resolved: to object to the application on similar grounds to the previous application.

22/12/145 To consider complaint about lighting near Willow Park, Foundry

It was resolved: Clerk to write a letter asking if they could change the lighting so that it does not shine onto the Foundry Lane.

22/12/146 To consider plans for the Castle Hill project

The Heritage Group have produced a Condition Survey; this highlighted that the roadside wall needs some repairs. If stock will be used to graze, then a water supply will be required. The proposed plans were discussed, including access, fencing and paths. There are long term maintenance considerations, so the grant application may need to cover some of these costs.

They are aiming for a draft plan by end of March.

It was resolved: to allow an application for Scheduled Monument Consent for a trial hole.

It was resolved: to agree a summer grazing agreement which will allow an archaeological dig in September.

22/12/147 To consider update on Bridleway signage on Bay Gateway

The final sign has been put up.

22/12/148 To consider purchasing a new Kubota and applying for the S106 money

Dennis Barnfield have offered to purchase the existing Kubota GR2120 if we purchase a new one. The cost of a new mower is higher than the football team had anticipated.

Action: Clerk to organise meeting with Halton Juniors to discuss plans and budget.

Action: Clerk to get quote for insuring the lawn mower to drive on the road.

22/12/149 To consider rents for 2023:**a) Burial Ground fees**

It was resolved: to increase by 3% and round up to nearest £5/£10.

b) Castle Hill rent

It was resolved: to charge £125 until the end of August (or £150 until the end of September).

22/12/150 To consider salaries for 2023-24:**a) Hourly rate for the grounds staff**

It was resolved: to increase the rate to £12 p/h from April 2023.

b) Hourly rate for the Clerk

It was resolved: to increase the rate to £15 p/h from April 2023.

22/12/151 To consider loan repayments for 2023-24

It was resolved: to assume a loan repayment of £5,600 for the purposes of the precept.

22/12/152 To consider and approve accounts for payment for expenses incurred since the last meeting**Payments for Approval**

Ref	Payee	Description	TOTAL	NET	VAT
86	Water Plus	Burial ground water	8.14	8.14	
87	S&W Fabrications	Sheet steel for shelter	130.99	109.16	21.83
88	EcoGrid	Car park markers	235.80	196.50	39.30
89	L Mills	Salary & reimbursements	1,020.08	955.66	64.42
90	G Bretherton	Salary	285.00	285.00	
91	C Richardson	Salary	650.00	650.00	
92	P Bucklow	Salary	320.00	320.00	
93	ICO	Annual fee (Direct debit)	35.00	35.00	
TOTALS			£ 2,685.01	£ 2,559.46	£ 125.55

It was resolved: to approve the above expenditure.

22/12/153 To confirm the date of next Parish Council Meeting

The next meeting of the Parish Council will be arranged for 11th January 2023 at 7:15pm at The Centre. There being no further business the Chair declared the meeting closed at 20:50. Minutes subject to approval at the next meeting.

Signed..... Chair Date